

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 4 AUGUST 2016 FROM 9AM IN ROOMS A & B,
EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL**

Public meeting commences at 9am

AGENDA

Please take papers as read

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence from Mr M Wightman, Director of Marketing and Communications. To welcome Mr B Patel to his first Trust Board meeting as a UHL Non-Executive Director.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 7 July 2016 Trust Board meeting. <i>For approval</i>	A	Chairman	-
4.	MATTERS ARISING			
	Action log from the 7 July 2016 meeting. <i>For approval</i>	B	Chairman	9am – 9.05am
5.	CHAIRMAN'S MONTHLY REPORT AUGUST 2016 <i>For discussion</i>	C	Chairman	9.05am – 9.15am
6.	CHIEF EXECUTIVE'S MONTHLY REPORT AUGUST 2016 <i>For discussion</i>	D	Chief Executive	9.15am – 9.30am
7.	KEY ISSUES FOR DECISION/DISCUSSION			
7.1	PATIENT STORY <i>for discussion</i>	E	Chief Nurse	9.30am – 9.50am
7.2	EAST MIDLANDS CONGENITAL HEART CENTRE <i>for discussion and assurance</i>	F	Chief Executive	9.50am – 10.10am
7.3	EMERGENCY PREPAREDNESS AND RESILIENCE RESPONSE (EPRR) CORE STANDARDS 2016-17 <i>for assurance and approval</i>	G	Chief Operating Officer	10.10am – 10.20am
8.	RISK MANAGEMENT			
8.1	INTEGRATED RISK REPORT <i>for discussion and</i>	H	Medical Director	10.20am – 10.35am

	<i>assurance</i>			
<i>Comfort break</i>				
9.	STRATEGY			
9.1	UHL RECONFIGURATION PROGRAMME <i>for discussion and assurance</i>	I	Chief Financial Officer	10.40am – 10.50am
9.2	LLR BETTER CARE TOGETHER PROGRAMME UPDATE <i>for discussion and assurance</i>	J	Chief Executive	10.50am – 11am
10.	WORKFORCE AND ORGANISATIONAL DEVELOPMENT			
10.1	MEDICAL WORKFORCE STRATEGY <i>for discussion and assurance</i>	K	Medical Director/ Director of Workforce and OD	11am – 11.10am
10.2	EQUALITY DELIVERY SYSTEM (EDS) AND WORKFORCE RACE EQUALITY STANDARD (WRES) UPDATES 2016 <i>for assurance and approval</i>	L	Director of Workforce and OD	11.10am – 11.20am
10.3	UHL WAY UPDATE <i>for discussion and assurance</i>	M	Director of Workforce and OD	11.20am – 11.30am
11.	QUALITY AND PERFORMANCE			
11.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the summary of the issues considered at the 28 July 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 1 September 2016 Trust Board.	N	QAC Chair	11.30am – 11.35am
11.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the summary of the issues considered at the 28 July 2016 meeting for information and noting. Formal minutes of that meeting will be submitted to the 1 September 2016 Trust Board.	O	IFPIC Chair	11.35am – 11.40am
11.3	2016-17 FINANCIAL PERFORMANCE – JUNE 2016 <i>for discussion and assurance</i>	P	Chief Financial Officer	11.40am – 11.50am
11.4	EMERGENCY CARE PERFORMANCE <i>for discussion and assurance</i>	Q (to follow)	Chief Operating Officer	11.50am – 12.05pm
12.	REPORTS FROM BOARD COMMITTEES			12.05pm – 12.10pm
12.1	AUDIT COMMITTEE To receive the 7 July 2016 Audit Committee Minutes for noting and endorsement of the Annual Audit Letter 2015-16 (as appended to the Minutes).	R	Audit Committee Chair	
12.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the 30 June 2016 QAC Minutes for noting and endorsement of any recommendations.	S	Col (Ret'd) I Crowe Non-Executive Director	
12.3	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the 30 June 2016 IFPIC Minutes for noting and endorsement of any recommendations.	T	IFPIC Chair	

13.	TRUST BOARD BULLETIN – AUGUST 2016	U	-	-
14.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	12.10pm – 12.15pm
15.	ANY OTHER BUSINESS		Chairman	12.15pm – 12.20pm
16.	DATE OF NEXT MEETING			-
	The next Trust Board meeting will be held on Thursday 1 September 2016 from 9am in the C J Bond Room, Clinical Education Centre, Leicester Royal Infirmary.			
17.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 18-25).			
18.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
19.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 7 July 2016 Trust Board meeting. <i>For approval</i>	V	Chairman	-
20.	MATTERS ARISING Confidential action log from the 7 July 2016 Trust Board. <i>For approval</i>	W	Chairman	12.20pm – 12.25pm
21.	JOINT REPORT FROM THE DIRECTOR OF ESTATES AND FACILITIES AND THE DIRECTOR OF WORKFORCE AND OD	X (to follow)	Director of Estates and Facilities/Director of Workforce and OD	12.20pm – 12.40pm
22.	REPORTS FROM THE CHIEF FINANCIAL OFFICER	Y & Y1	Chief Financial Officer	12.40pm – 1pm
23.	REPORT FROM THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	Z	Director of Corporate and Legal Affairs	1pm – 2pm
24.	REPORTS FROM BOARD COMMITTEES			2pm – 2.05pm
24.1	AUDIT COMMITTEE To receive the confidential 7 July 2016 Audit Committee Minutes for noting and endorsement of any recommendations.	AA	Audit Committee Chair	
24.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the confidential 30 June 2016 QAC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 28 July 2016 QAC (formal	BB & BB1	QAC Chair	

	Minutes to be submitted to the 1 September 2016 Trust Board).			
24.3	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the confidential 30 June 2016 IFPIC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 28 July 2016 IFPIC (formal Minutes to be submitted to the 1 September 2016 Trust Board).	CC & CC1	IFPIC Chair	
25.	ANY OTHER BUSINESS		Chairman	2.05pm – 2.10pm

Helen Stokes
Senior Trust Administrator